

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Wednesday, May 1, 2013 at the Brown County Golf Course, 897 Riverdale Drive, Oneida, Wisconsin.

Present: Chair Vander Leest, Supervisor Campbell, Supervisor Robinson, Supervisor Hoyer, Supervisor Williams

Also Present: Supervisor Hopp, Supervisor Lund, Supervisor Sieber, Lynn Vanden Langenberg, Kathy Pletcher, Curt Beyler, Lynn Hoffman, Lori Denault, Troy Streckenbach, Neil Anderson, Rolf Johnson, Scott Anthes, Doug Hartman, other interested parties

I. Call to Order:

The meeting was called to order by Chairman Vander Leest at 6:26 p.m.

II. Approve/modify Agenda.

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/modify Minutes of April 4, 2013.

Motion made by Supervisor Van Dyck, seconded by Supervisor Williams to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public

None.

1. Review minutes of:

- a. Library Board (March 21, 2013).**

Motion made by Supervisor Hoyer, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Golf Course

2. Budget Update Year End December, 2012.

Golf Course Superintendent Scott Anthes reported that golf course expenses for 2012 were under revenue by \$17,000 but that also incorporates covering depreciation costs of \$120,000. Once some capital is deducted which would pay off \$60,000 for the clubhouse, the golf course had a net profit of about \$60,000 which was returned to the general fund to pay down what is owed.

Motion made by Supervisor Williams, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. Budget Status Financial Report for March, 2013.

Anthes reported that revenues are down significantly from last year and this is attributed in part to the weather as well as the condition of the course. Expenses are on track.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Update on greens fee reductions.**

Anthes stated that he has authority, with the approval of the Ed and Rec Chair, to make adjustments to golf course rates. With the current conditions of the golf course, he felt it was necessary to reduce the rates. For the month of May, 2013, fees were reduced from \$20.00 down to \$10.00 for nine holes and the 18 hole rate went from \$35.00 to \$20.00. These rates apply to everyone and there is no senior rate, adult rate or 18-22 year rate. Anthes also indicated that promotions have been cut out but they are still doing the senior twilight rate on Mondays and Wednesdays and they still offer the Fridays and Saturdays after 5:00 pm where a child can golf free with a paid adult. Anthes continued that season passes have also been reduced by \$400.00. He stated that there have been about 20 people who purchased annual passes and they were given the option of a credit for next year or having a refund issued. Anthes also said that they have done away with senior and adult husband and wife rates. These reductions are for the month of May and will be revisited each month thereafter. Anthes concluded that these rates are posted on the County Clerk website and also posted in the clubhouse and will be posted on the golf course website.

**Motion made by Supervisor Williams, seconded by Supervisor Van Dyck to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

5. **Approve staff to provide information and cost estimates to install drainage and re-grass greens for the June Ed & Rec meeting.**

Chair Vander Leest asked Anthes to provide a background for the Committee on what was done with the greens. He distributed a handout, a copy of which is attached, that pertains to the process of regrassing the course and he also provided a letter from 1990 from Dr. Kussow that further defines the challenges of the golf course. A copy of this letter is also attached.

What Anthes is asking for tonight is approval to go ahead and gather estimates and bids for the golf course project. With money in this year's budget they did capitalize for a master plan to be done. In talking with several architects Anthes learned that they are tending to move away from master plans and move towards more project orientated plans due to the fact that master plans pretty much give an architect free reign on the golf course so they will essentially come in and move holes and greens and a lot of the items that are paid for do not get done. The current consensus is to go towards project orientated plans so the golf course will come up with a list of projects that need to be done and then an architect will work on those specific projects.

Anthes talked to County Executive Troy Streckenbach and hired Loman Design from Chicago to come up and do a greens survey. Loman was at the golf course earlier in the day and did a complete survey of all 18 greens that included GPS readings of the greens and elevations and they will go back with the measurements and come up with specific numbers for drainage, grass sizing, fumigation costs and grading costs. Those numbers should be provided to the golf course in mid-May. Anthes is asking for approval to keep this moving forward. Vander Leest asked if Anthes would then be coming back with cost estimates that need to be approved and asked if they also need to be approved by the Administration Committee and Lynn Vanden Langenberg stated that approval will be needed from Admin if the project will be in excess of \$25,000. Anthes stated that the architect will assist in the bid process and will put the bid spec together for the golf course and help them look at all qualified bidders, but essentially this will go through Purchasing. Vander Leest suggested that when the numbers come back a joint meeting of Ed & Rec and the Administration Committee could be held before going to the full Board for approval. This would be for approval of the actual bid; no approval is needed to go out for bids.

Anthes further explained that what they do after winter is take the covers off the greens and start mowing. They slowly lower the blades. They airify once in May using 5/8" by 5" tines and they also pull soil out and put new sand in. They also monitor the soil temperatures for summer patch disease and in May they also put down insecticides. They water as needed and syringe as needed. They also try to top dress every two weeks but they do not do that when it gets too hot because that only rubs the sand in like

sandpaper. In high temperatures they often raise the height cut up to give the grass more tissue in the heat. In fall they also tine again and at the end of October or beginning of November they apply winter chemicals to prevent snow mold and covers are put on when the course closes in the middle of November.

Hoyer asked if Anthes could give a ballpark figure as to what the work on the golf course may cost and Anthes responded that his ballpark figure is \$400,000. Hoyer asked if this would come from the general fund and Vander Leest stated that the discussions that have been had were that the golf course would borrow money from the general fund and pay back over a specified time period. Vander Leest continued that for the most part the golf course is productive and makes a little money. He continued that when the clubhouse is paid off at end of this year that will free up about \$60,000 which is money that can go back to the general fund on a yearly basis. Hoyer asked what the current debt load is against the general fund and Vander Leest responded that he thought it was about \$220,000 and this is due to an overall decline in golf since 2008 and there have been a few bad years where the course has not met their numbers in terms of revenues and expenses. Obviously this year will be more difficult in terms of the amount of play with the issue of the quality of the greens.

Vander Leest continued that he felt this project should stand alone as to how much is borrowed and then some of the items that are shortfalls can be dealt with later on. He felt that this should be addressed as a project and there has been some discussion that during this time period they look at other small course improvements that had been considered in the past and pick the top five to 10 projects and do those smaller things this year as well so the course comes back in an even better condition and more playable.

Anthes stated that what they are proposing is installing internal drainage into the greens and stripping off or killing the grass that is on the course now and then re-grading some areas and fumigating the greens down to about six inches to kill anything. The latest this could be done would be the beginning of August because this would allow seeding to be done at the end of August and he noted that seeding any time after the first week of September runs the potential of incurring frost damage. He also stated the earlier this is done, the sooner the course gets back up and running next year. If this is done in August, the earliest the course would open next year would be Memorial Day. If it is done in June or the beginning of July, the course could potentially go into next year like nothing had happened.

Vander Leest stated that the goal would be that all of the pain be done in one year rather than prolonging it into next year. The sooner the project is done the sooner next year the course can open in good playable condition. Anthes stated that he has talked to the fumigators and they do have some open dates at the end of June and beginning of July.

Vander Leest asked Anthes how he wanted to handle the other five or 10 course improvements because this information will have to be brought back to the Committee. Anthes stated that he has a list going and will go over the list and keep the Committee advised. One of the examples was the right side front bunker and there are other smaller similar projects that could be done to improve the playability of the course.

Motion made by Supervisor Williams, seconded by Supervisor Campbell to approve staff to provide information and cost estimates to install drainage and re-grass greens and hold joint meeting with Ed and Rec Committee and Administration Committee. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Superintendent's Report.**

Anthes stated that most of the items have already been covered. The course did open the previous Saturday at 8:00 a.m. and he noted that this is one of the later openings in recent year.

With regard to the project with the Tribe, Anthes has spoken with the Tribe and the asphalt is scheduled to be laid in mid-May and along with that a sub aeration system will be installed along with pond fill. He

also gave a brief report on the Trout Creek project and stated that land con came out and viewed the work but it is not fully completed yet. They will be coming out when things dry up a little bit to fill in more washout areas. Finally, with regard to the extra land that Anthes spoke of at a prior meeting, an appraiser has been hired to get a value placed on the property and this should be done by May 24.

A number of interested parties were at the meeting and Vander Leest advised them that they had the opportunity to be heard on this matter. He suggested this be done by means of a suggestion box and Anthes stated that anyone could e mail the golf course by going to the golf course webpage and use the contact information to make contact. Vander Leest stated that he had spoken to members of the public and the goal is to discuss the issues and get the course back to the level that players feel is right. It will cost money and take time and this will not be a quick fix but in the end he felt it was the best way to handle the situation for the long term. Vander Leest asked if anyone in attendance wished to speak and there were comments made and it was the consensus that those in attendance were pleased with the direction the course was headed.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Communications

7. **Communication from Supervisors Erickson, Hoyer and Sieber re: Request that the full County Board authorize and support BC Administration, HR & Museum Governing Board to work with the Museum Director in order to facilitate 1) restructuring of the Museum's Table of Organization; 2) ongoing analysis of the proposed "cultural campus" concept in association with the BC Library; 3) the aggressive pursuit of the original USS Green Bay as museum ship; and 4) the analysis required to change the governance & business models of the museum to allow for a stronger public/community partnership. Referred from April County Board.**

Rolf Johnson and Supervisor Tom Sieber addressed the Committee. Sieber stated that a lot of changes will be taking place at the museum and before staff spends a lot of time and energy working on things that the County Board may not support, Supervisors Erickson, Hoyer and himself along with Director Johnson thought it would be a good idea to put this forward to be sure that the Board is on board with the concepts being explored, depending on costs. Sieber would ask that a resolution be passed supporting these projects and then ideally the projects could be broken down if the Board did not wish to vote on them all in one vote.

Vander Leest stated if this communication was approved it would go to the County Board and a resolution would not be needed. Museum Director Rolf Johnson stated that there are specific resolutions that will be precipitated by this initial vote. Johnson continued that he applauded the Committee for what they just did with regard to the golf course and stated that it appears that a number of Ed and Rec departments are facing a little bit of the same issues. Johnson continued that very often these non-mandated services are looked at as possible profit centers to support the County in a broader operation. He thinks this is the first step based on all the conversations that have been had with the County Board, the Governing Board and some private partners.

Campbell felt these items need to be taken separately and she applauded Johnson's enthusiasm about the projects as she is a staunch supporter of the museum but is concerned that no dollar figures have been discussed in connection with these projects. Johnson was not opposed to taking these separately and talking about possible funding sources for the projects and noted that these projects are not all intended to be done at the same time but there are a number of things they would like to get rolling forward on.

Van Dyck agreed with Campbell and asked specifically what is trying to be accomplished with this communication. For example, he is not aware of any opposition to restructuring the museum's table of organization. With regard to ongoing analysis of the proposed cultural campus concept, Van Dyck felt this

was still taking place and would go on with or without a resolution. With regard to the pursuit of the USS Green Bay, Van Dyck said this sounds great but at some point in time money needs to be discussed at which point people will either say yes or no. Van Dyck continued that all of this stuff sounds good, but he was not sure what would be accomplished by passing a resolution stating these things.

Johnson responded that there are partners for the museum who want to see that the County is serious about this keystone cultural institution and part of the seriousness is to say they recognize these initiatives. Johnson knows that there are individuals on the Governing Board and in the private sector that are the funders and want to see that there is general recognition of a broad vision for the institution that demands some of the analysis being alluded to. One of the things that he will be putting in his request is to now do a proper business plan for the USS Green Bay. This is predicated on his experience as well as recognition that he needs something that shows that the County is invested in this process.

Van Dyck appreciates Johnson's comments, but felt it was dangerous to put forth support for what this is saying without any kind of money behind it. He used the library as an example and felt that at some point in time the Board approved spending \$1.5 million dollars to look at going through with a study without really understanding the ultimate cost of what it was going to be to go through with the overall project and when that came to life there was a big change of opinion and then it was decided not to move forward with the study. He does not want to have everyone go on record saying these things are being approved and then it gets down the road and it comes back that this is what it is going to cost and then everyone says they do not support it any longer. He does support all the projects to the point of studying them, but he did not feel a communication was necessary for this and he did not know that anyone on the Committee voting to say that we agree with these should give the people that Johnson referenced any comfort whatsoever because all this is saying is that the Committee thinks it is a good idea until we see what it is going to cost and then say no.

Sieber said that there was one more sentence on the communication that did not appear on the agenda and that sentence read as follows, "Funding for the projects to be determined and will come from fundraising, increased attendance, general fund and through the annual budgeting process." He stated that the USS Green Bay is not a small project and there are currently senators involved on this project and if the County Board says they do not want the ship no matter what is involved and what the cost is, then everyone should stop working on this before a lot of time and energy is invested in the project.

Johnson stated that a business plan was needed for the USS Green Bay and he thought that this was understood from the communication as this communication is not approving all of these things. He noted that resolutions being proffered today contain all financials and to him it seems quite obvious as to what they are trying to do and then the County can decide to what extent they wish to invest in these projects.

Hoyer wished to make the point that if there are skeptical people on the Governing Board or on the Foundation they should be invited to attend an Ed and Rec meeting to see how invested the Committee is. The Committee takes what Johnson says very seriously and thinks about it, talks about it, and explores the ideas.

Supervisor Lund felt that if the museum is going to pursue the USS Green Bay, the Committee should make the County Board aware that we are interested in it so that senators and representatives are not wasting time to get the ship only to be told later that we are not interested in it once it is time for funding. He noted that there are a number of veterans groups who want the ship. He liked Supervisor Campbell's idea of looking at these projects separately. He felt it would be a good idea to see what the costs associated with the ship would be and then go ahead and support that element as this was an important element to the future of the museum.

Vander Leest suggested that the Committee take the aggressive pursuit of the USS Green Bay as a museum ship and pull it out and bring it back with the full analysis unless that has already been done.

Johnson stated that part of the analysis would be to have someone come in and help do the business plan.

With regard to Vander Leest's suggestion, Van Dyck agreed but stated that if the position is that we would like to pursue it but it is going to take some money to get to the point of knowing, and if that is the case, then it would seem to him that the proper procedure should be to say that a specified amount of money is needed to be able to have somebody work on this to get it to the point of proposal. Then he would be able to say if money is being spent to get it to the next point and then that comes before the Board and the whole Board looks what it will cost to take it to the next step and make a decision if they wish to do that. The part that is missing for Van Dyck is that he is hearing that there is going to be a cost to even get to the business plan and he felt that the Committee needs to be made aware of how much that will be before a decision can be made.

Van Dyck felt that a motion should reflect support for the concept and then the cost of the concept should be brought forth and the rest of the funding issues will come after a cost is determined. Van Dyck stated that if we support the concept, the rest is irrelevant until we know what the cost is. Sieber stated that this is intended to give Director Johnson and his staff direction as to if they should work on these projects or not.

Van Dyck asked Lund if he felt the concept of looking at a ship was something that had to be approved. It was Lund's opinion that you do not want to get too far down the road without knowing what the cost is. He felt a business plan which includes an estimate of the cost would be a more prudent way to proceed. Vander Leest interjected that resolutions normally have fiscal impacts and he did not know if this should be held up for fiscal impact.

Streckenbach felt the museum currently has a number of things on its plate, one being the recognition that as the museum in its current state it is in need of something and we have a Director trying to manage that, both with the governance and the Board to allow the table of organization to be changed to put them in a better position to manage costs, direction and creativity. There is also the possibility of creating a task force to look at the co-locating of the library and museum facilities. This is pulling the Director in another direction. There is also the idea of the USS Green Bay tied into the Centennial which is in two years and trying to launch a campaign. He indicated that the Mayor of Green Bay is getting close to making a call to the Greek Mayor to start discussions about the possibility of the sale of the ship back to the United States. There is a lot of community support for the ship and so many moving parts. There will be a business plan that will talk about what it is thought to generate in revenue and what the maintenance costs will be, but as far as getting the ship here, that is an unknown. Streckenbach continued that this project would need to be a community wide effort supported by the community and from the initial announcement in the newspaper there has been a lot of support for this project.

Campbell stated her support of this will depend on the cost of it.

Motion by Supervisor Campbell, seconded by Supervisor Hoyer to support the concepts to facilitate restructuring museum's table of organization, ongoing analysis of proposed cultural campus concept, aggressive pursuit of the original USS Green Bay as a museum ship and analysis required to change the governance and business models of the museum to allow for stronger public/community partnership with funding for the projects to be determined and will come from fundraising, increased attendance, general fund and through the annual budgeting process. Vote taken: Ayes: Vander Leest, Hoyer, Campbell, Williams Nay: Van Dyck MOTION CARRIED 4 to 1

Museum

8. **Budget Status Financial Report for March, 2013.**

Motion made by Supervisor Williams, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Attendance – Revenue March, 2013.**

**Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

10. **Taskforce Museum & Library Space Needs.**

Museum Director Johnson referenced the handout provided in the agenda packet and stated he felt it was good information for the Committee.

With regard to the museum, Van Dyck referenced a request that talked about increasing the space for the museum alone by 36,000 square feet. Johnson responded that this was based on an earlier analysis that had been done and Van Dyck indicated this was a hard case for him when attendance is down significantly and the museum seems to be in general on the teetering point of continuing. He felt that to put forth a request for 36,000 additional square feet was a stretch. Johnson said it would be up to him to make a case for this and he will do his best.

Vander Leest stated that obviously you cannot take the entire central library and put it into the museum. Priorities would need to be determined and as discussed in the past, the priority areas would be the children's area, the history and genealogy and technology areas. The most important critical items would have to be determined at both the library and the museum. If there are areas at either facility that are not useful or need to be improved, that would all have to be determined. The priorities of each facility would then have to be combined to be made into an area where the facilities would co-exist and work together.

Streckenbach felt that this agenda item ties into the earlier communication and he continued that at some point in time you have to realize that Johnson cannot do everything by himself so at some point we need to try to figure out what that means and try to figure out what assistance he needs as far as resources and knock out some sort of plan of action.

**Motion made by Supervisor Campbell, seconded by Supervisor Van Dyck to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

11. **Resolution re: Change in Table of Organization Neville Public Museum Curator.**

Johnson stated that this would be a tool for him to start the reorganization the operation of the museum and bring it into better alignment. He felt that changing the table of organization would make long term sense and would give him a better foundation to reorganize.

Vander Leest stated that there is a lot of information contained in this item but stated that Johnson was the Director and should have the ability to run the museum and make changes as he saw appropriate and Vander Leest supports this. Johnson stated that they did look at some comps of other museums and used their experience as well. He also stated that museum staff is aware of and understands these changes.

Van Dyck asked if all of these positions are budgeted and further, if there are people in each of these positions. Johnson stated that all of the positions are budgeted and that all positions with the exception of the assistant director have incumbents. Johnson also stated that Human Resources has been fantastic to work with with regard to this resolution.

Motion made by Supervisor Williams, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

12. **Director's Report.**

Johnson reported that Reid Ribble had been at the museum recently and spent some quality time with some high school art students. They are also getting ready to deinstall the "Who are the Hmong" exhibit and they will be putting in a "Golden Age of Video Games" exhibit.

The museum is currently holding its own with regard to gates and finances and they are optimistic for a good summer.

Johnson stated that he will be unable to attend the June meeting as he will be in Washington DC reviewing grants, but he would be happy to host the July Ed and Rec meeting at the museum.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

NEW Zoo and Park Management

13. **Parks Budget Status Financial Report for March, 2013.**

Motion made by Supervisor Williams, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

14. **Budget Adjustment Request (13-33) Category 5: Increase in expenses with offsetting increase in revenue.**

The Parks Department has been awarded US Fish and Wildlife Federal funding passed through Ducks Unlimited, Inc. to help facilitate Brown County's enhancement of the Barkhausen Waterfowl Preserve South Impoundment Habitat. In addition to passing through federal funding to Brown County, Ducks Unlimited will provide in-kind services for the planning and administrative costs associated with the project and will also be responsible for the topographic survey, engineering design, and construction management costs. These in-kind services have been included in the Capital Contribution and the Outlay Other (\$5,000+) lines and offset one another.

Parks will also be reimbursed \$3,720 (included in the \$207,000 Federal Grant Revenue) for staff time related to mowing at the project site. This does not affect the wages/fringe already budgeted for the Parks Department.

Motion made by Supervisor Hoyer, seconded by Supervisor Van Dyck to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

15. **Discussion re: Hunter Registration Proposal at Neshota Park.**

Assistant Park Director Doug Hartman referenced a handout with his recommendations that was included in the agenda packet, a copy of which is attached. He was interested in reaching a compromise without too much onus on their department for enforcement but still address some of the concerns that the landowners have brought forward. Hartman outlined his recommendations contained in the handout.

Hoyer asked if any consideration had been given to having hunters complete documentation as to what they have harvested. Hartman responded that that might not be a bad idea and he could add something like that for records purposes.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to approve proposals as presented. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Parks Division - Assistant Director Report.

Hartman stated that National Trail Day will be held June 1 – 2 and all mountain bike, equestrian, hiking, etc. trails will be free. A press release will go out on this and Hartman noted that National Trail Day is always the first Saturday in June.

The other thing Hartman wished to bring up was the Devil's River trail. The County has 1.5 miles of the trail near Denmark that runs south to the county line where it then enters Manitowoc County. He stated it is a beautiful trail with several bridges along the way. Hartman reported that they are trying to reach common grounds with regard to trail rules and regulations with Manitowoc County so that regulations with regard to hours of operations, dogs, etc. are consistent. Manitowoc County is going to do a trial on horses on the trail for eight miles of the trail and after they see how it works out Brown County may consider allowing horses on the County portion of the trail.

Hartman concluded his report on the Neshota Park Friends group and stated that they will be having another meeting for general membership on June 4. This group is currently working on a number of projects including choosing a Board of Directors and forming study groups. Their first work day will be held soon and they will be working on things such as staining picnic tables and working on the playground and cleaning up the trails.

Motion made by Supervisor Williams, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

17. Zoo Budget Status Financial Report for March, 2013.

Zoo Director Neil Anderson stated that he included 2011 year-to-date numbers as this year's weather was tracking more closely with 2011 numbers than 2012 numbers. Although revenue was down towards the beginning of the year they are seeing nice numbers with the nicer weather and he is hopeful for a good summer.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

18. Zoo Monthly Activity Report for April, 2013.

- a. Operations Report for March, 2013.**
 - i. Admissions, Revenue, Attendance Report.**
 - ii. Gift Shop, Mayan Zoo Pass Revenue Report.**
- b. NEW Zoo Education & Volunteer Programs Report.**
- c. Zoo Animal Collection Report for April, 2013.**
- d. Zoo Director's Report.**

Motion made by Supervisor Van Dyck, seconded by Supervisor Hoyer to suspend the rules and take Items 18 a – d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Anderson reported that he was looking forward to a good summer and getting the train and carousel up and running.

With regard to the Zoo Education and Volunteer report, Anderson stated that they had 670 volunteer hours and having the new education and volunteer center is working fantastic in that the volunteers have a room to get organized. The other thing Anderson noted is they will be increasing the college interns over the summer and he noted that this was a mutually beneficial arrangement in helping the Zoo out and also providing these college kids with real experiences. These are non-paid positions. Anderson also noted that they just hired a seasonal education aid and this was something new for this year's budget. This will help them to ramp up programs for the rest of the season.

Anderson continued with the Zoo Animal Collection Report and indicated that another snow monkey had been born over the weekend however, the first time mother was not that interested in taking care of the baby so one of the zookeepers who has a great deal of experience with baby animals is taking care of the monkey. The other news Anderson had to report was that they lost a young elk earlier in the day. Veterinarians were performing a surgical procedure and the elk did not come out of the sedation. There were four veterinarians working on the procedure and everything possible was done to save the elk. Testing will be done to learn as much as they can and to find answers as to why this happened.

With regard to the Director's Report, Anderson stated that the HVAC project at the visitor center will be starting soon and he will be coming back with bids on that. With regard to the zoo accreditation, the committee met in Charleston at a zoo conference and accepted the Zoo's progress report and stated that no further reports will be necessary, see attached handout provided by Anderson.

Campbell commented that they did have a meeting with regard to marketing interns for the County and NWTC will be providing two interns. One will be a social media marketing intern and the other will be a traditional media marketing intern. She wanted to let the Ed and Rec Departments know that it is the intention that a weekly update from each department would be put out to the public.

Motion made by Supervisor Campbell, seconded by Supervisor Hoyer to receive and place on file Items 18 a – d. Vote taken. MOTION CARRIED UNANIMOUSLY

Library

19. **Budget Status Financial Report for March, 2013.**

Motion made by Supervisor Hoyer, seconded by Supervisor Williams to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

20. **Approval of Bid for Central Library lighting retro-fit.**

Facility Manager Curt Beyler presented the Committee with the Bid Tabulation for the Central Library for the five main public spaces. He stated that there are really good incentives through Focus on Energy and WPS until July 31. It was noted that the bids include new panel boards with programmable controls and this project can be done with nothing out-of-pocket as there is a \$12,500 grant available.

Motion made by Supervisor Williams, seconded by Supervisor Campbell to approve bid of Electrical Contracting Plus in the amount of \$17,514. Vote taken. MOTION CARRIED UNANIMOUSLY

21. **Director's Report.**

Library Director Lynn Stainbrook was unable to attend the meeting but provided a Director's Report which was contained in the agenda packet.

Library Board President Kathy Pletcher reported that in response to the letters to the editor regarding the situation of homeless people in the library, a meeting had been held with the police, County Executive, herself, Lynn Stainbrook, Human Services Director, Sheriff and others and a discussion was held with the purpose of reviewing policies and then examine whether there are things that can be done more from an implementation standpoint. She wished to point out that security does not come on until 4:00 p.m. but many of the issues that they are currently having are occurring between 11:00 am – 4:00 pm so they talked about other options to cover that timeframe. Following the meeting with the County Executive, staff met with Green Bay Police who have been extremely supportive and indicated that they will be doing more walk throughs of the building and they have also have a program at NWTC where Community Service Officers are trained and they will be having them do more walk throughs.

She also stated that the Library Board has this on their agenda for their next meeting as well and will continue to keep the Committee advised. Pletcher stated that there are currently approximately 50 people banned from coming into the facility.

Hoyer stated that there is a lot going on behind the scenes and he was glad that the library took this as an opportunity to try to double down and think and reinforce the relationship with the police and things of that nature. He felt that the perception that nothing is being done about this is wrong and the Committee has heard them air these concerns for a long time. Vander Leest felt that perhaps another press release would be a good idea to put out to the public what the library is doing to address these issues. Vander Leest stated that this was also one of the topics that came up in a neighborhood meeting he had been to recently and he felt that keeping the public informed of what is being done to work on this problem would be helpful. He also stated that he heard a suggestion that since there are cameras installed at the branches, signage that alerts library patrons that they are being taped may help curb poor behavior. Pletcher stated that the primary goal is to have the library be a safe place for people to be and she finds it very upsetting to hear people say that they do not want to go to the Central Library because they do not feel safe.

Van Dyck brought up an idea with regard to the Ashwaubenon branch library. He stated that he had made several calls but had not made any headway and would offer the opportunity to the Library Board. With regard to the Ashwaubenon branch, there comes along some once in a lifetime opportunities to possibly look at alternatives and he knows that the Village is looking at a new community center in Ashwaubenon and he does not know where the project stands at this times, but nevertheless, he felt it would behoove us to try to get in in front of them as a library to find out if there is any kind of synergy or cooperation that can take place so that if there is an opportunity to possibly get into the building. He thought it would make sense to take the current library location and move it into a community center where other activities will be going on on a constant basis so it would become more of a central gathering point. He acknowledged that Ashwaubenon may not be interested in this, but he felt this is one of the things where if you do not ask you do not know and he would not like to see an opportunity missed.

Campbell agreed with Van Dyck and offered facilitation in the form of a meeting with the appropriate persons. Campbell will work with the library board further on this and make contacts. Pletcher agreed that the time to look into this would be when people are taking about it instead of waiting until the project is too far down the road.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Williams to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Resch Centre/Arena/Shopko Hall

22. **Complex Attendance for the Brown County Veterans Memorial Complex – March, 2013.**

Motion made by Supervisor Van Dyck, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

23. **Audit of bills.**

Motion made by Supervisor Campbell, seconded by Supervisor Williams to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

24. **Such other matters as authorized by law.**

Vander Leest made the Committee aware that the Parks Department will be bringing forward the zip line and rope course and this will require appropriation from the general fund and some discussion was had that this will also be handled in a joint meeting with the Ed and Rec Committee and Admin Committee as with the golf course item. It was also his understanding that something may be brought forward on the

consultant for the Museum as well. All of these things could be done at the joint meeting of the Ed and Rec Committee and the Administration Committee. A date for a joint meeting will be forthcoming.

Discussion was also held as to the July meeting as the regularly scheduled meeting night would be on July 4. It was decided to hold the July Ed and Rec Committee meeting on July 1, 2013 at the Neville Public Museum at 5:30 p.m.

25. **Adjourn.**

Motion made by Supervisor Williams, seconded by Supervisor Van Dyck to adjourn at 8:18 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Regrassing: Coming to a Golf Course Near You

Regrassing provides the quickest path to higher quality greens and more sustainable management options.

BY JIM SKORULSKI

The concept of regrassing putting greens continues to move northward into more temperate regions where annual bluegrass, i.e., *Poa annua*, is still king. A series of harsh winters, hot summers, continued struggles with annual bluegrass weevil, parasitic nematodes, anthracnose, seedhead production combined with other maladies have forced northern turf managers and golfers to rethink the annual bluegrass management paradigm. Even the most experienced and daring turf managers with almost unlimited resources find it more difficult and expensive to provide fast and firm playing surfaces consistently with annual bluegrass compared to creeping bentgrass.

Now before we go any further, I want to be clear that I am discussing regrassing putting surfaces and not rebuilding greens. There is a major distinction between the two. Regrassing involves working with the existing green complexes but changing the turfgrass species. It may involve some design modification, amendments to the soil, or drainage installations. However, the basic foundation of the greens and their designs are generally undisturbed. I admit the concept is a bold one and not for all golf courses, but there comes a time when we have to ask ourselves when enough is enough. How much longer can we continue to manage an inferior grass when there are better options available?

There are many strong arguments for regrassing playing surfaces. The opportunity to provide smoother, firmer, and faster surfaces more consistently should convince golfers of the project's merits. The new creeping bentgrass cultivars with their natural dense and low growing characteristics and more

vigorous rooting can be pushed harder than annual bluegrass and sustain equal or superior quality across a wider range of weather conditions throughout the growing season. Perhaps a more effective selling point for northern golf courses is the superior cold tolerance creeping bentgrass has versus annual bluegrass. That ability allows it not only to survive colder temperatures, but also to better tolerate ice encasement and wildly fluctuating winter temperatures. Just imagine, no more hassles with elaborate and expensive winter covering systems, fewer sleepless nights, and no temporary greens in spring. The more deeply rooted creeping bentgrass can be maintained with less frequent irrigation. A strong case can also be made that the bentgrass surfaces will require fewer inputs of plant protectants, which benefits the budget as well as the environment.

A regrassing project also provides an opportunity to do work that will provide long-term benefits but might otherwise be considered too disruptive or unpopular with golfers. That includes removing trees, adding drainage, grading out low depressions that hold water, or completing more extensive soil modification. The actual regrassing is the frosting on the cake. In reality, the long-term success of the project is dependent on optimal growing conditions for creeping bentgrass to thrive. Your golf course is not ready for regrassing if those factors cannot first be addressed.

Closed greens do not bring in revenue, nor do they make golfers happy. Fortunately, the growing availability of quality commercial putting green sod offers a means to complete the project in a much shorter time frame, with work often initiated in early September when play traditionally

slows at many golf courses in the Northeast. Most turf managers would still prefer establishing new putting surfaces from seed, but that too is changing as the quality of commercial putting green sod improves and managers become more experienced with its establishment requirements. Golfer concerns can be reduced further by providing playing privileges at other golf courses while the project is underway. The sacrifices resulting from temporarily closing the putting greens will quickly be forgotten once the new and improved surfaces are opened for the play the following spring.

Regrassing greens is a big venture! It requires an objective assessment of the putting green complexes and a well-thought-out plan of action. There will be challenges throughout the process and annual bluegrass will continue to be a persistent but manageable threat. Soil fumigation will slow the annual bluegrass encroachment into the greens and collars. Plant growth regulators and several newer selective herbicides are also showing promise for suppressing smaller populations of annual bluegrass in bentgrass surfaces. Even with these challenges, I cannot think another option other than complete reconstruction that can so quickly and thoroughly improve playability and reliability of the putting surfaces while offering the potential to lower maintenance costs. Regrassing is coming to a golf course near you . . . Should you be next?

JIM SKORULSKI is a senior agronomist in Northeast Region, where he has the pleasure to work with golf courses across New England and eastern Canada.

University of Wisconsin-Madison

Department of Soil Science
263 Soils Building
1525 Observatory Drive
Madison, WI 53706-1298
608-262-2633

College of Agricultural and Life Sciences

June 19, 1990

Mr. Paul Delfosse
Brown County Golf Club
897 Riverdale Drive
Oneida, WI 54158

Dear Mr. Delfosse:

My survey of the golf course with you on June 21 and the problems we reviewed leave no doubt but what turf die-out on the putting greens has, as its fundamental cause, inadequate drainage of surface water and impeded internal soil drainage. The problem has been particularly acute the past two years due to limited snow cover followed by repeated thaw-freeze cycles in early spring while frost is still in the ground. During daytime thaws, water has accumulated in low areas of the greens and subsequently frozen at night. Annual bluegrass is particularly sensitive to these conditions, but repeated cycles will kill bentgrass as well.

In my judgement, you are doing everything possible short of resodding to restore the putting greens to an acceptable playing quality. Institution of the sand top-dressing program recommended by Mr. Latham will certainly aid in providing club members with good quality greens. However, this practice and all others implemented are treating symptoms rather than addressing the basic problems of inadequate surface and internal drainage.

The question naturally arises as to why drainage has become a serious problem at the Brown County Golf Course. The fact that at least one green has had to be resodded in the past and that Turface was used extensively some years ago strongly suggests that drainage has never been fully adequate on the course. The configuration of the greens (forward sloping into the approach area and little elevation) prevents rapid surface drainage. The soil on the greens provides for very slow internal drainage which, in some instances has been obstructed even further by breakdown of Turface applied in the past. I could find no evidence that drainage tiles, if present in the greens, are still operative. Add to these deficiencies the intensity of play to which the golf course is now subjected and you have greens that have entered a spiraling phase of decline. Poor drainage keeps the soils continuously wet, thus, compaction from foot and vehicular traffic increases and, in turn, internal drainage deteriorates even further. Therefore, I feel it is imperative that a long range plan for remedial action be developed now and implementation begun as soon as possible.

What impact inadequate drainage has on the turfgrass on the greens has been and will continue to be weather dependent. The past two winters have been quite open, frost penetrated deeply, and spring daytime thaws followed by night freezing of water standing in low areas has taken its toll. You mentioned that as the frost melts, water rises to the greens surfaces. This occurs because the tile lines are not functioning, either because they are clogged by roots and sediment or because they are not placed deep enough to be below normal frost depth. Most likely, all of these factors are involved.

As I see it, the ultimate solution to your problems entails two things. First, a vastly improved surface drainage system for the golf course per se is badly needed. This, I feel is where Lohman Golf Designs has to focus a lot of their attention. Secondly, the club needs to give serious consideration to putting green reconstruction. The greens need to be elevated, new drainage tile installed, and a USGA-type rootzone established. Just in case you don't have one, I am enclosing a copy of the USGA's most recent recommendations for putting green construction.

I fully realize that we are talking about a major investment in the golf course. After all, an 8,000 ft² green constructed according to USGA standards costs about \$30,000. This is why a long-range plan is so essential. If properly drafted, it specifies changes in accord with the resources available, establishes priorities and sets forth a realistic schedule for renovation. I certainly hope the focus of the Lohman Group is on the quality of the golf course rather than aesthetics.

Sincerely,



Wayne R. Kussow
Professor of Soil Science

WRK:ja

Enc.

HUNTER REGISTRATION PROPOSAL

Background

Several citizens have brought forward concerns regarding increasing number of hunters, hunting rules violations and trespassing by hunters in the Neshota Park area. Basically these concerns can be categorized as 1) violations of Park Ordinance (Chapter 8 Brown County Code of Ordinances), 2) violations of State hunting rules and regulations (State Statute Chapter 29) and 3) violations of trespass law (State Statute 943.13).

Enforcement Responsibility

1. Chapter 8 of the Brown County Code of Ordinances can be enforced by Park Management staff or Brown County Sheriff's Department officers. Chapter 8.07 violations would include hunting on Park property not open to hunting, hunting outside of approved dates for specific properties, hunting for species not authorized (e.g. archers cannot hunt for turkey during deer season), not removing tree stands on a daily basis, removing, damaging or cutting vegetation and hunting in closed areas. Note that Brown County Park employees are not trained law enforcement officials and the Sheriff's Department has requested that they be contacted to respond to and/or provide enforcement for situations involving firearms.

2. State hunting laws are solely enforced by Conservation Wardens with the Wisconsin Department of Natural Resources. Laws under their jurisdiction would include the mandate for archers to wear blaze orange clothing during coinciding deer firearms seasons (even if there isn't any firearm hunting allowed on the property), the content, amount and placement of bait for deer, hunting seasons/hours/dates, bag/possession limits, license/permits requirements, tagging/registration requirements, allowable weapons, wanton waste and other firearm/bow restrictions.

3. Trespass is enforced by the county or local law enforcement officials. In the instance of Neshota Park, the enforcement agency would be the Brown County Sheriff's Department. It should be noted that Park staff are not authorized to enter private lands.

Landowner Concerns and Recommendations

The concerns brought forward by citizens in the Neshota Park area through written correspondence and orally at the February meeting of the Education and Recreation meeting include:

1. Bow hunters without valid tags (DNR regulation)
2. Tree stands not removed daily (County Park regulation)
3. Hunters trespassing onto private lands (County Sheriff regulation)
4. Hunters not wearing blaze orange during firearms seasons (DNR regulation)
5. Hunter with firearm on park property (County Sheriff regulation)
6. Hunters on park property during turkey season (County Park regulation)
7. Unrecovered deer (DNR regulation)
8. Perception of too many hunters (County Park regulation)

The solution presented by the concerned citizens was to provide more hunter accountability and to reduce rules violations:

1. Have County Parks enforce all violations
2. Provide information to hunters



ACCREDITATION
COMMISSION

8403 Colesville Road, Suite 710
Silver Spring, MD 20910-3314
301-562-0777 tel 301-562-0888 fax
www.aza.org

April 24, 2013

CONFIDENTIAL

Neil Anderson, Director
Northeastern Wisconsin (NEW) Zoo
4418 Reforestation Road
Green Bay, WI 54313-8514

Dear Mr. Anderson:

During its meeting in Charleston, South Carolina on April 7-8, 2013, the AZA Accreditation Commission reviewed and voted to accept the Progress Report of the Northeastern Wisconsin (NEW) Zoo. In addition to accepting the report, the Commission has determined that no further reports are necessary at this time.

As you move forward towards your next *regularly scheduled* inspection (which will take place in the months immediately prior to the expiration of your current accreditation in September, 2017), we support your continued commitment to maintain, or exceed, accreditation standards every day.

If you have any questions don't hesitate to contact me or Denny Lewis.

Sincerely,

A handwritten signature in dark ink, appearing to read "Gary L. Geddes".

Gary L. Geddes
Chair, Accreditation Commission [October 1, 2012 – September 30, 2013]

cc: Troy Streckenbach, County Executive
Tom Schmid, Chair, AZA Board of Directors
Jim Maddy, President & CEO
Kristin L. Vehrs, Executive Director
Denny Lewis, Vice President, Accreditation Programs
Accreditation Commission

Central Interior Public Lighting

Retrofit Estimates

Must be complete by July 31st 2013 to receive enhanced incentives

| | Current | Retrofit |
|------------------------|----------|----------|
| Watts | 97,748 | 50,700 |
| kWh/yr. | 438,302 | 227,339 |
| Annual cost to operate | \$36,730 | \$19,051 |
| Annual savings | \$0 | \$17,679 |
| Total project cost | \$0 | \$51,000 |
| FOE/WPS incentives | \$0 | \$38,250 |
| Library investment | \$0 | \$12,750 |
| Simple payback | NA | 0.7 |

| BID TABULATION | | | | | | | |
|--|--------------|---------------------|---------------------|-----------------------|------------|------------|--|
| Project Name: Relamping Portions of the Central Library | | | | | | | |
| Sealed BID: Project #1699 for Library | | | | | | | |
| Buyer: DCD | | | | | | | |
| Due Date & Time: May 1, 2013 by 11:00 am to BC Clerk | | | | | | | |
| Opening Date & Time: May 1, 2013 at 11:00 am in Room 201 | | | | | | | |
| CONTRACTOR | BASE BID | ADD ALTERNATE BID 1 | ADD ALTERNATE BID 2 | TOTAL BASE & ALT BIDS | ADDENDUM 1 | ADDENDUM 2 | |
| Electrical Contracting Plus | \$ 12,098.00 | \$ 4,000.00 | \$ 1,416.00 | \$ 17,514.00 | YES | YES | |
| DEBAKER, Inc. | \$ 18,770.00 | \$ 6,901.00 | \$ 6,355.00 | \$ 32,026.00 | YES | YES | |
| Eland Electric | \$ 17,250.00 | \$ 475.00 | \$ 2,100.00 | \$ 19,825.00 | YES | YES | |
| The Stiegler Company, Inc. | \$ 15,148.00 | \$ 3,656.00 | \$ 1,290.00 | \$ 20,094.00 | YES | YES | |
| BSI - *See Below Note | \$ 48,645.00 | \$ 2,500.00 | \$ 8,615.00 | \$ 59,760.00 | NO | NO | |
| *Note - Vendor used correct bid cost sheet issued in Addendum 1 and did not submit a bid bond (requirement was removed in addendum 2). | | | | | | | |
| Project is intended to be awarded to Electrical Contracting Plus. | | | | | | | |
| | | | | | | | |
| | | | | | | | |